

Board Present: Harrington, Johnson, Kass, Maas, Mueting, Morrow, Norby (by phone), Rierson, Sackett (by phone), Taylor, ED Reed.

Board Absent: None

1. Meeting called to order by President Harrington. Quorum determined to be present.

2. Adoption of Agenda, Minutes Approval, Bills/Claims Approval: Motion by Maas and 2<sup>nd</sup> by Rierson to approve the consent agenda. Carried.

Bills & Claims 12-13-19: US Bank-Trails credit card \$20 (Constant Contact): Alliant Energy \$69.70 (tunnel lights): M. Carlson \$45 (secretarial): Dickinson County News \$55.81 (November meeting minutes): Dickinson County \$13.38 (Trails postage and office supplies): Beck Engineering \$32,104.75 (Development projects): Beck Engineering \$1,033.75 (Maintenance projects): Beck Excavating \$78,585.73 (Jones Pasture & Tatonka Ska Trace): Beck Excavating \$21,735.50 (Maintenance projects): Certified Testing Services \$789 (Materials testing): Blacktop Service Co. \$13,138.88 (Crack sealing): DC Conservation Board \$35,000 (Annual trails maintenance): Web Graphics \$2,120.58 (Fall Friends mailing): US-Trails credit card \$38.02 (Retiring board member gift).

3. Visitors/Comments: P. Jordan & K. Wermersen (DC Supervisors), A. Shaffer (Imagine Iowa), J. Eygabroad (Beck Engineering), R. Maag & K. Winters (Snowhawks), B. Cuperus & C. Pavelco (DCCB).

4. Board of Supervisors Liaison report – the Board of Supervisors is preparing the schedule for department budget talks.

5. Development & Maintenance

a. Jones Pasture Trail: the project is substantially complete with a couple of punch list items to be completed in the spring. Motion by Taylor and 2<sup>nd</sup> by Morrow to approve Beck Excavation pay application #4 in the amount of \$14,166.56 and approve change order #1 for TAP-R-CO30(058)-8T-30, Jones Pasture Trail resulting in a net cost increase of \$2,039.20. Carried.

b. Tatonka Ska Phase II: grading work is substantially complete and the project is suspended until spring. Motion by Rierson and 2<sup>nd</sup> by Maas to approve Beck Excavation pay application #2 in the amount of \$49,322.07. Carried. The board heard from R. Maag regarding snowmobile use and liability issues.

c. Tatonka Ska Trace Phase III(a): concept statement and related documentation has been submitted. Preliminary plans will be ready to submit this week.

d. Edgewood Drive Trail: Wahpeton has tabled approval of the new alignment while getting information from DNR to see if the trail can connect to the existing trail and be built on the berm.

e. 2020 Trail projects: field work is complete and preliminary plans are being sent to Iowa DOT for early review.

f. Maintenance: no updates.

6. Federal Recreational Trails Program – Tatonka Ska Trace Phase IV(a) Hwy 86 to Montgomery. Project has been recommended for award of \$221,750 from the Federal Recreational Trails program.

7. Election of Officers – Nominations are: Harrington (president), Sackett (vice president) Johnson (secretary). Motion by Kaas and 2<sup>nd</sup> by Taylor to approve nominees for office. Carried.

8. Iowa Bicycle Coalition Membership: motion by Kass and 2<sup>nd</sup> by Mueting to approve DCTB's membership with the Iowa Bicycle Coalition at the \$100 level. Carried.

9. Iowa Bicycle Summit –Motion by Rierson and 2<sup>nd</sup> by Kass to approve expenses (one night hotel, registration & mileage) to send Reed and another board member to the Iowa Bicycle Summit January 23-24. Carried.

10. Board & Executive Director Items

a. Executive Director Performance Evaluation – President Harrington will send board members evaluation forms.

b. Tatonka Ska Trace Trailhead – land appraisal has been completed for potential purchase.

c. East Okoboji narrows Bridge & Trail – ED Reed shared that plans may move forward quicker to connect with Spirit Lake School project.

d. Friends Mailing Update - \$12,400 in donations received to date

e. Friends Committee meeting – Next meeting set for 1-15-20

11. Motion by Morrow and 2<sup>nd</sup> by Kass to adjourn. Carried.

12. 2020 Planning Session 2 – Reviewed DCTB trail development plan, grants and 2020 maintenance.